

Data and Membership Committee Creation

Graduate Labor Union - UE 1105

Presented to the General Membership Meeting (GMM), October 15, 2025

Scope and Intention of Proposal:

- This proposal outlines the formal creation of a Data and Membership Standing Committees.
 - This proposal outlines the duties and responsibilities of this committee: to manage data and membership records for GLU-UE.
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WHEREAS on February 10th, 2025, the membership of GLU-UE Local 1105 (hereafter, GLU-UE) ratified the [GLU-UE Constitution](#).

WHEREAS Article 15 of the GLU-UE Constitution describes the process of creating standing committees to fulfill a specific goal of the Local and have a plan for its achievement.

WHEREAS all records and data about members, and potential members, are currently maintained by the General Secretary in Broadstripes, and all records about membership and dues status are maintained by the Financial Secretary.

WHEREAS the management of such data has become too unwieldy for individuals alone to reasonably maintain.

WHEREAS the Local Executive Board has recommended recognizing a Data and Membership Committee as a standing committee of GLU-UE.

BE IT RESOLVED that:

1. The Data and Membership Committee is recognized as a standing committee.
 - a. The Data and Membership Committee is intended to assist the General Secretary and the Financial Secretary with their duties of centrally managing membership records, contact information, employment status, and all other information being recorded in pursuit of the goals of GLU-UE.
 - b. In pursuit of this goal, this committee will:
 - i. Manage semesterly uploads of employment status as provided by the University of Minnesota.
 - ii. Regularly update membership lists based upon those who have signed up for membership in GLU-UE.
 - iii. Maintain records of members in good standing based upon dues payment.
 - iv. Provide Broadstripes training resources to members of GLU-UE.
 - v. Maintain Broadstripes records, including troubleshooting existing data or issues that may arise within Broadstripes, and updating records as appropriate.
 - vi. Support the Financial Secretary in their duties to contact members not in good standing about dues payment.

- vii. Regularly update organizing tools derived from Broadstripes data, such as the Facility Map.
- 2. Any member in good standing, who has signed a data privacy agreement, may join the Data and Membership Committee.
- 3. The Data and Membership Committee shall be co-chaired by the following members in good standing, by recommendation of the Executive Board. Subsequent chairs will be nominated by the Executive Board and voted on at a General Membership meeting via the annual review process.
 - a. John Hutchinson
 - b. David Munkvold